

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**LICENSING COMMITTEE**

Minutes of the Meeting held on 15 May 2024 at 10.00 am

Present:-

Cllr D A Flagg – Chairman

Cllr S Moore – Vice-Chairman

Present: Cllr B Castle, Cllr A Chapmanlaw, Cllr M Dower, Cllr G Farquhar,  
Cllr E Harman, Cllr P Hilliard, Cllr A Keddie and Cllr J Richardson

1. Apologies

Apologies for absence were received from Councillors Filer, Howell and Matthews.

2. Substitute Members

There were no substitute members.

3. Election of Chair

Councillor Flagg was elected as Chair for the ensuing municipal year.

4. Election of Vice Chair

Councillor Moore was elected as Vice Chair for the ensuing municipal year.

5. Declarations of Interests

There were no declarations of interest.

6. Confirmation of Minutes

Resolved that the Minutes of the Licensing Committee on 7 March 2024 and the Licensing Sub-Committees held on 28 February, and 13 and 27 March 2024, be signed by the Chair as an accurate record.

7. Public Issues

There were no public questions, statements, or petitions for this meeting.

8. Amendment to Private Hire Vehicle Fee

The Licensing Manager addressed the Committee and explained that on 7 March 2024 the Committee approved an increase in the Private Hire and

Hackney Carriage Fees. Since then, officers had realised that there was an error within the spreadsheet provided. All fees were subject to a 4% inflationary increase. Unfortunately, the calculation for the Private Hire Vehicle fee used the fee for 2022 which was £160, however, the fee for 2023, which should have been subjected to the increase, was £175. This meant that the fee for 2024 should be £182 and not £166, as stated within the report.

The fees were subjected to public consultation and no objections were received. However, this amendment would mean the consultation would need to run again for Private Hire Vehicle Licence Fees.

The chart on page one of the appendix should be updated as follows:

Vehicle	BCP Current Fees	BCP Proposed Fees 2024
Private Hire Vehicle Licence (1 year)	£175.00	£182.00

The Chair accepted that an error had occurred and asked committee members if they had any questions or comments. No questions/comments were raised.

**RESOLVED that the Licensing Committee agree the proposed fees as stated.**

9. Forward Plan

The Licensing Manager took members through the Committee's Forward Plan, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

The following updates were provided:

- The Pleasure Boats and Boatpersons Licensing Policy consultation had been postponed until next year out of respect for the upcoming one-year anniversary of the Bournemouth Beach Tragedy.
- The Review of Hackney Carriage and Private Hire Driver, Vehicle and Operator Policies had been postponed until the December meeting to allow the Committee more time to consider the draft policy.
- The Review of Scrap Metal Policy had been postponed until the December meeting.
- Review of Statement of Licensing Principles -Gambling Act 2005 - Following guidance issued by the Gambling Commission a light touch update would be presented for approval as a final document at the December meeting. A full review would take place during 2025.

The Committee discussed the process for formulating a Sex Establishment Policy, should the Council decide to have one. The Licensing Manager advised that this would be led by members and senior management and that no instructions had been received to create a policy. It was noted that

the Review of the Statement of Licencing Policy would need to be completed prior to considering the formulation of a Sex Establishment Policy.

The Chair and Vice-Chair agreed to prepare a brief report to present to full Council to get a view on whether the Council felt a Sex Establishment Policy was necessary. The Licensing Manger advised that she would draft a report to include legislative background, which could form a starting point for discussions. The report would be presented to the Licensing Committee for endorsement prior to going to full Council.

The meeting ended at 10.20 am

CHAIRMAN